

Applying For A Deceased Relative's National Service Medals

How To Do It Online

Via the Department of Defence Website



NASHO
FAIR GO 

Applying for your loved ones National Service Medals online is relatively simple and fast. The slow part will be the six, or more, months you will have to wait for the medal/s. Just follow the steps in the following slides. If you do not have your relative's service records, especially your Discharge Certificate, phone Department of Defence on 1800 333 362. See the last slide for what to do after you lodge your application.

admin@nashofairgo.com.au



NASHO
FAIR GO

5000
MEMBERS
BY
FIVE
YEARS
JOIN NOW!


SCAN ME

 **JOIN ONLINE** | **nashofairgo.com.au** |  **SIGN UP TODAY**

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Step 1 – Search defence.gov.au

→ ↻ 🔍 google.com/search?q=department+of+defence&rlz=1C1CHBF_en-GBAU917AU917&oq=Department+of+Defence&gs_lcrp=

Google department of defence X

 defence.gov.au
https://www.defence.gov.au

Defence

Australian Government **Department of Defence** website. Find information about Defence, jobs and careers, latest news and media releases, Defence activities ...

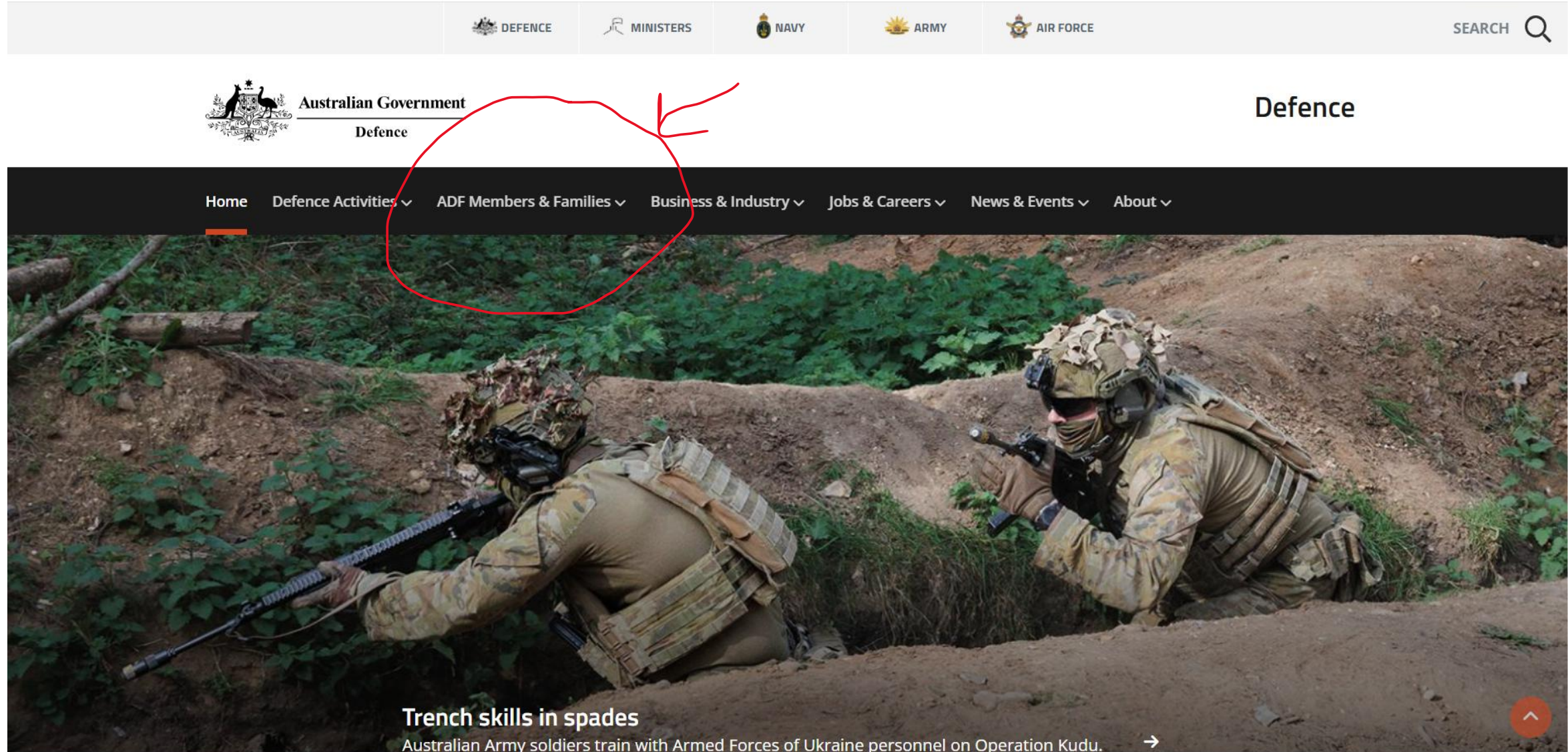
Jobs & Careers >
ADF and APS Defence jobs and benefits. Defence invests in ...

Contact us >
Contact details on how to contact Department of Defence.

Organisation structure >
Department of Defence · Capability Acquisition and Sustainment ...

Accessing information >
Defence is committed to openness and transparency through ...

Step 2: Click on ADF Members & Families



Step 3: Click on Honours and Awards

→ ↻ defence.gov.au/adf-members-families ☆

DEFENCE MINISTERS NAVY ARMY AIR FORCE

 **Australian Government**
Defence

Defence

Home Defence Activities ▾ ADF Members & Families ▾ Business & Industry ▾ Jobs & Careers ▾ News & Events ▾ About ▾

ADF Members & Families →

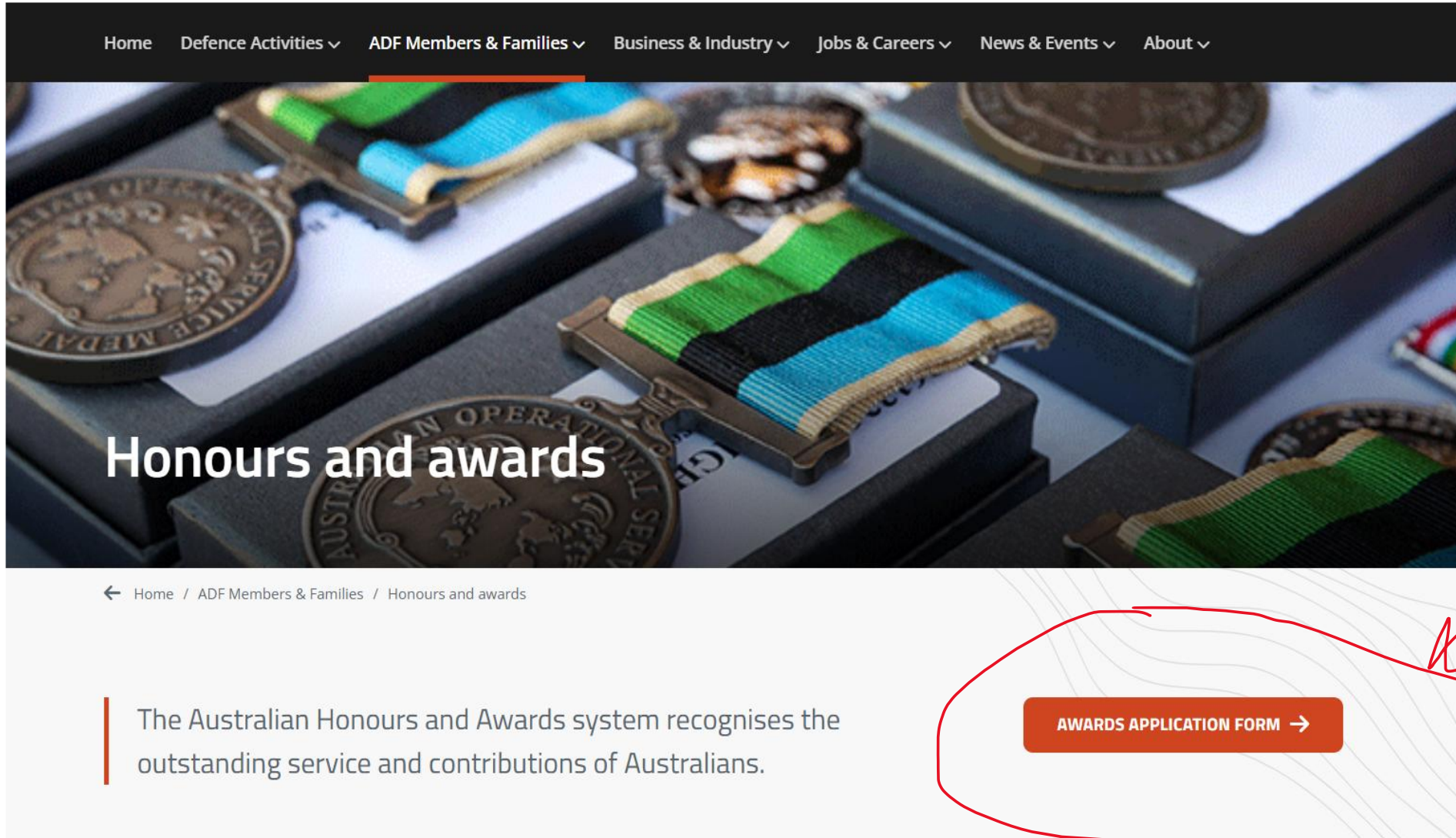
- Crisis support
- Military life-cycle
- Honours and awards**
- News and resources

Wellbeing
Family programs and local services
Benefits and conditions of service

ADF Members & Families



Step 4: Click on Awards Application Form



Step 5: Fill out Form with Deceased's Details

Claimant Status*

Family/next of kin of a deceased member

Service*

× Army

Last Rank Held

Private

Member First Name*

Joe

Member Middle Name

Bill

Member Surname*

Bloggs

Service No

2798073

PMKeyS

PMKeyS

Member Date of Birth*

18/02/1951



Service Status*

Deceased

Application Type*

Full Assessment (Campaign and Service Awards)



NEXT

All Boxes with red * must be filled. Most of them are drop down, multi choice. Nashos of our era did not have a PMKey so leave blank. Choose the Full Assessment option in Award Type. When finished click on NEXT.

Step 6: Fill Out Your Details & Click NEXT

1	2	3	4	5	6
1-Member details	2-Other claimant	3-Address Details	4-Service details	5-Terms & submission	Complete

Relationship to Member*

Daughter

Title

Ms

Given Names*

Sharon

Middle Name(s)

Karen

Last Name*

Marron

Date of birth (eg. DD/MM/YYYY)*

23/02/1984

Phone

98764321

Mobile

0400123123

Email

Sharon@gmail.com

PREVIOUS

NEXT

Step 7: Add the Delivery Address & Press NEXT

Address*

35 Billabong Rd

Address 2

Suburb*

Marronville

State*

Vic

Postcode*

3134

Country*

Australia

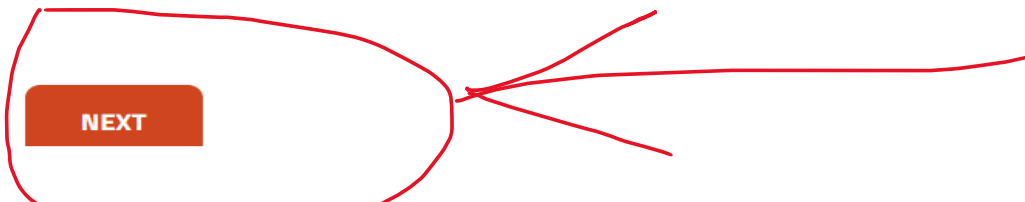


Delivery Address*

As above

PREVIOUS

NEXT



Step 8: Select Vietnam from Drop Box. Add what document/s you can provide. Click on NEXT.

1 2 3 4 5 6

1-Member details 2-Other claimant 3-Address Details 4-Service details 5-Terms & submission 6-Complete

Service Type*

× National Service

Related Conflict / War

× Vietnam

Vietnam ×

Date of Enlistment

07/11/1969

Date of Discharge

06/01/1971

Supporting Information

Please find attached a copy Discharge Certificate to support this application.

Overseas Service?*

No

PREVIOUS NEXT

Step 9: Upload File of Discharge Certificate or Other Supporting Documents – Tick Boxes

Upload supporting documentation

Upload supporting documentation

Discharge Certificate_0.pdf (343.08 KB) Remove

You can add a file of supporting material here if required.

One file only.

5 MB limit.

Allowed types: pdf.

Consent to access health information (optional)

The Directorate Honours and Awards (DH&A) may require access to your Defence Health Records to support your application for awards. DH&A will only access your health records if you consent and if your claim requires an illness or injury to be verified. If you do not provide consent DH&A may be unable to verify your eligibility for awards. All health information is treated sensitively and will not be used for other purposes or further disclosed without your consent unless required or authorised by law.

☒ I hereby consent to DH&A accessing my health records for the purpose of verifying eligibility for awards (optional).

What happens after I submit this form?

The information you enter into this form will be transmitted to DH&A. You will receive an on-screen notification confirming your application has been received. You will receive an email confirming receipt of your application, please retain for future reference.

☒ I acknowledge that most applications take up to 6 months to process.*

This time allows DH&A to research historical documents, seek approval from the delegate, and to engrave and dispatch awards. A timeframe for the Australian Operational Service Medal Border Protection cannot be given as the process is dependant on information supplied by each Service.

Step 10: Add CAPTCHA answer and Click SUMBIT

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Statement of accuracy

☒ The information I have provided is true and correct.*

and I may be prosecuted under section 136.1 and 137.1 of the Criminal Code 1995 if I make false statements in this application.

CAPTCHA

Math question (1 + 2 =)*

Solve this simple math problem and enter the result. E.g. for 1+3, enter 4.

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

PREVIOUS

SUBMIT

Step 11: What happens Next?

- 1 Once you have lodged your application online, you should receive an email from Department of Defence with a Medal Online Application number (MOA).
- 2 Keep the MOA with your relative's service records.
- 3 Diarise 6 months from the of application.
- 4 If the medal/s has/have not arrived by then, ring Defence on **1800 333 362** and ask them for a progress report, quoting the MOA.
- 5 Keep ringing every month thereafter.

STAY IN TOUCH

Let us know your progress by email to hello@nashofairgo.com.au